

**Business of the Village Board
Village of Saranac Lake**

BILL #52-2026

SUBJECT: BST Engagement Letter

FOR AGENDA: 3/9/2026

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 3/5/2026

Resolution to authorize additional audit services with BST

MOVED BY: White SECONDED BY: Scollin

VOTE ON ROLL CALL:

MAYOR WILLIAMS yes

TRUSTEE BRUNETTE yes

TRUSTEE RYAN yes

TRUSTEE SCOLLIN yes

TRUSTEE WHITE yes

**RESOLUTION AUTHORIZING ADDITIONAL AUDIT ADVISORY
SERVICES WITH BST**

WHEREAS, BST completed and issued a deliverable report to the Village dated January 29, 2026, which included recommendations relating to accounting practices, operations, internal controls, and financial reporting, and

WHEREAS, the Villag Board has requested additional assistance from BST to assist with the implementation of the recommendations identified in the report, and

WHEREAS, BST has submitted an amendment to their original proposal October 22, 2025, estimating that the cost of providing such additional services will range from \$5,000 to \$7,500.

WHEREAS, the Village Board of Trustees finds that the additional advisory services will assist the Village in strengthening financial controls and implementing the recommendations provided in the audit advisory report.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees hereby authorizes the Village Manager to execute the amendment to the proposal with BST for additional audit advisory services as outlined in the March 3, 2026 engagement amendment.

BE IT FURTHER RESOLVED, that the Village Board authorizes funding for said services in an amount not to exceed \$7,500, to be paid at the hourly rates established in the original proposal.

BE IT FURTHER RESOLVED, the Village Board authorizes the Village Treasurer to make a make budget adjustment of up to \$7,500 from Auditing Services 001-1320-0400.